

TIMESHEET

EMPLOYEE NAME:				Pay Period Start Date:											
DEPT#:	#:				TIME INCREMENTS 15 mins= .25						Pay Period End Date:				
LOCATION:	30 mins= .50 45 mins= .75						POSITION:								
DAY OF WEEK	SUN	MON	TUE	WED	THUR	FRI	SAT	SUN	MON	TUE	WED	THUR	FRI	SAT	TOTAL
ENTER DATES															
TIME IN															
LUNCH-OUT															
LUNCH-IN															
TIME OUT															
TOTAL HOURS															
TOTALTIOORO	1	1	l		l.	l	l		l	l		l.	I		l
PGR/ON-CALL															
CALL BACK															
PTO															
HOLIDAY															
													I		
G&A															
OHD															
											TOTAL HOURS				
Comments															
EMPLOYEE SIGN	ATURE	-								_		SUPERV	ISOR'S/GO	/ERNMENT'S	APPROVAL
		PLEASE FA	X SIGNED T	IMESHEET	TO 1_877_2	13_1510 BY	CLOSE OF	BUSINESS 1	THE MONDA	Y FOLLOWIN	IG THE PAY	PERIOD CO	MPLETED.		
	Period End		Period Start	Period End		Period Start	Period End		Period Start			Federal			
Period Start Date 12/19/21	Date 01/01/22		Date 03/27/22	Date 04/09/22		Date 07/03/22	Date 07/16/22		Date 09/25/22	Date 10/08/22		New Year's D	bservance)	<b>2022</b> 01/01/22	
01/02/22	01/15/22		04/10/22	04/23/22		07/17/22	07/30/22		10/09/22	10/22/22		Martin Luther		01/17/22	
01/16/22	01/29/22		04/24/22	05/07/22		07/31/22	08/13/22		10/23/22	11/05/22		President's Day 02/21/22			
01/30/22	02/12/22		05/08/22	05/21/22		08/14/22	08/27/22		11/06/22	11/19/22		Memorial Day			
02/13/22	02/26/22		05/22/22	06/04/22		08/28/22	09/10/22			12/03/22		Independence	e Day	07/04/22	
02/27/22	03/12/22		06/05/22	06/18/22		09/11/22	09/24/22		12/04/22	12/17/22		Labor Day			
03/13/22	03/26/22		06/19/22	07/02/22								10/10/22			
Ī												Veterans' Da		11/11/22	
												Thanksgiving		11/24/22 12/25/22	
												Christmas Da	ıy	12/25/22	